

9104

CAMERON COMMUNITY ACTION AGENCY

GRAND LAKE, LA

FINANCIAL REPORT

YEAR ENDED DECEMBER 31, 2009

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 10/27/10

## TABLE OF CONTENTS

	Page
Independent Auditor's Report	1 - 2
Financial Statements:	
Statement of Financial Position	4
Statement of Activity	5
Statement of Functional Expenses	6 - 8
Statement of Cash Flows	9
Notes to financial statements	10 - 12
Supplemental Information	
Combining statement of financial position	15 - 16
Schedule of grant revenue	17
Report on Internal Control over Financial Reporting and on Compliance And Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i>	19 - 20
Report on Compliance with Requirements Applicable to each Major Program and Internal Control Over Compliance in Accordance with OMB Circular A-133	21 - 22
Schedule of expenditures of federal awards	23
Notes to schedule of expenditures of federal awards	24
Schedule of Findings and Questioned Costs	25
Summary schedule of current and prior year findings and corrective action plan	26-27

# ELLIOTT & ASSOCIATES, INC.

*A Professional Accounting Corporation*

P. O. Box 1287

Leesville, Louisiana 71496-1287

(337) 239-2535

W. Micheal Elliott, CPA

(337) 238-5135

Fax 239-2295

## INDEPENDENT AUDITOR'S REPORT

Board of Directors

Cameron Community Action Agency, Inc.

Grand Lake, Louisiana

I have audited the accompanying statement of financial position of Cameron Community Action Agency, Inc. (a nonprofit organization) as of December 31, 2009, and the related statements of activities, functional expenses, and cash flows for the year then ended. These statements are the responsibility of the Cameron Community Action Agency, Inc.'s management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

In my opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Cameron Community Action Agency, Inc. as of December 31, 2009, and changes in its net assets and its cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, I have also issued a report dated September 20, 2010, on my consideration of Cameron Community Action Agency, Inc.'s internal control over financial reporting and my tests of its compliance with laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

My audit was conducted for the purpose of forming an opinion on the basic financial statements of Cameron Community Action Agency, Inc. taken as a whole. The accompanying schedules, as listed in the table of contents, including the schedule of expenditures of federal awards as required by U.S. Office of Management and Budget Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, is presented for purposes of additional analysis and is not a required part of the basic financial statements of Cameron Community Action Agency, Inc. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in my opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

*Elliott & Assoc. APAC*

Leesville, Louisiana

September 20, 2010

## FINANCIAL STATEMENTS

CAMERON COMMUNITY ACTION AGENCY, INC.

STATEMENT OF FINANCIAL POSITION

December 31, 2009

ASSETS

Cash and cash equivalents	\$165,858
Property and equipment, net	<u>3,727,747</u>
Total assets	<u>\$3,893,605</u>

LIABILITIES

Accounts payable	<u>2,249</u>
Total liabilities	<u>2,249</u>
Net assets -unrestricted	<u>3,891,356</u>
Total liabilities and net assets	<u>3,893,605</u>

The accompanying notes are an integral part of this statement.

## CAMERON COMMUNITY ACTION AGENCY, INC.

## STATEMENT OF ACTIVITY

For the year ended December 31, 2009

	<u>Unrestricted</u>
Support:	
Government grants	4,341,059
Local grants	12,094
Donated services and facilities	---
Miscellaneous income	511
Total support	<u>4,353,664</u>
Expenses:	
Program services-	
LIHEAP	52,866
Head Start building grant	29,947
CACFP	45,937
Headstart -2008-2009	75,086
Teen Center	38,133
FEMA	10,695
ARRA	14,086
Head Start parent involvement	44,940
Faith Share	35,876
Head Start -- 2009-2010	385,410
Local funds and programs	40,130
Housing	37,179
Total program services	<u>810,285</u>
Support services-	
Community Services Block Grant	88,793
Total expenses	<u>899,078</u>
Change in net assets	3,454,586
Net unrestricted assets, beginning	436,770
Net unrestricted assets, ending	<u>3,891,356</u>

The accompanying notes are an integral part of this statement.

## CAMERON COMMUNITY ACTION AGENCY, INC.

## STATEMENT OF FUNCTIONAL EXPENSES

For the year ended December 31, 2009

	Local Funds and Programs	LIHEAP	Program Services Head Start Building Grants	CACFP
Salaries	\$11,010	---	---	---
Consulting fees	---	---	---	---
Payroll taxes	1,121	---	---	---
Retirement	---	---	---	---
Total salaries and related expenses	12,131	---	---	---
Dues	---	---	---	---
Capital outlay	---	---	---	---
Food and nutrition	---	---	---	41,830
Administrative and grant costs	27,999	406	---	---
Insurance	---	---	---	---
Utility assistance	---	52,460	---	---
Operations	---	---	---	---
Medical and dental	---	---	---	---
Miscellaneous	---	---	---	---
Other occupancy	---	---	---	---
Parent involvement	---	---	---	---
Printing/advertising	---	---	---	---
Professional fees	---	---	---	---
Rent	---	---	---	---
Repairs and maintenance	---	---	---	---
Seminars and workshops	---	---	---	---
Supplies and materials	---	---	---	4,107
Telephone	---	---	---	---
Travel	---	---	---	---
Utilities	---	---	29,947	---
Total expenses before depreciation	\$40,130	52,866	29,947	45,937
Depreciation expense	---	---	---	---
Total expenses	\$ 40,130	52,866	29,947	45,937

The accompanying notes are an integral part of this statement.



## CAMERON COMMUNITY ACTION AGENCY, INC.

## STATEMENT OF FUNCTIONAL EXPENSES

For the year ended December 31, 2009

		<u>Program Services</u>		
	<u>FEMA</u>	<u>Teen Center</u>	<u>Faith Share</u>	<u>Head Start Parent Involvement</u>
Salaries	---	---	---	---
Consulting fees	---	---	---	---
Payroll taxes	---	---	---	---
Retirement	---	---	---	---
Total salaries and related expenses	---	---	---	---
Dues	---	---	---	---
Food and nutrition	---	---	---	---
Administrative and grant costs	---	---	---	---
Insurance	---	---	---	---
Utility assistance	---	---	---	---
Operations	---	---	---	---
Medical and dental	---	---	---	---
Miscellaneous	---	---	---	---
Other occupancy	---	---	---	---
Parent involvement	---	---	---	44,940
Printing/advertising	---	---	---	---
Professional fees	---	---	---	---
Rent	---	---	---	---
Repairs and maintenance	---	---	---	---
Seminars and workshops	---	---	---	---
Supplies and materials	10,695	38,133	35,876	---
Telephone	---	---	---	---
Travel	---	---	---	---
Utilities	---	---	---	---
Total expenses before depreciation	<u>10,695</u>	<u>38,133</u>	<u>35,876</u>	<u>44,940</u>
Depreciation expense	---	---	---	---
Total expenses	<u>10,695</u>	<u>38,133</u>	<u>35,876</u>	<u>44,940</u>

The accompanying notes are an integral part of this statement.

## CAMERON COMMUNITY ACTION AGENCY, INC.

## STATEMENT OF FUNCTIONAL EXPENSES

For the year ended December 31, 2009

			<u>Program Services</u>		
	<u>ARRA</u>	<u>Head Start</u> <u>2008-2009</u>	<u>Head Start</u> <u>2009-2010</u>	<u>Housing</u>	<u>Total</u> <u>program services</u>
Salaries	12,066	11,687	299,288	---	334,051
Consulting fees	---	---	---	---	---
Payroll taxes	2,020	---	22,084	---	25,225
Retirement	---	---	---	---	---
Total salaries and related expenses	<u>14,086</u>	<u>11,687</u>	<u>321,372</u>	<u>---</u>	<u>359,276</u>
Dues	---	---	---	---	---
Food and nutrition	---	---	---	---	41,830
Administrative and grant costs	---	---	---	---	28,405
Insurance	---	---	---	---	---
Utility assistance	---	---	---	---	52,460
Operations	---	---	---	23,818	23,818
Medical and dental	---	---	---	---	---
Miscellaneous	---	---	---	---	---
Other occupancy	---	---	7,276	---	7,276
Parent involvement	---	---	---	---	44,940
Printing/advertising	---	---	---	---	---
Professional fees	---	---	---	---	---
Rent	---	---	---	1,220	1,220
Repairs and maintenance	---	---	---	96	96
Seminars and workshops	---	---	---	843	843
Supplies and materials	---	53,179	28,342	---	170,332
Telephone	---	---	---	9,000	9,000
Travel	---	---	---	2,202	2,202
Utilities	---	---	<u>18,987</u>	<u>---</u>	<u>48,934</u>
Total expenses before depreciation	<u>14,086</u>	<u>64,866</u>	<u>375,977</u>	<u>37,179</u>	<u>790,632</u>
Depreciation expense	---	<u>10,220</u>	<u>9,433</u>	<u>---</u>	<u>19,653</u>
Total expenses	<u>14,086</u>	<u>75,086</u>	<u>385,410</u>	<u>37,179</u>	<u>810,285</u>

The accompanying notes are an integral part of this statement.

CAMERON COMMUNITY ACTION AGENCY, INC.

STATEMENT OF CASH FLOWS

For the year ended December 31, 2009

Cash flows used for operating activities:	
Change in net assets	\$ 3,454,586
Adjustments to reconcile change in net assets to net cash provided by operating activities:	
Depreciation	19,653
Decrease in grant receivable	12,280
Decrease in accounts payable	(1,711)
Increase in deferred revenue	<u>(50,000)</u>
Net cash used by operating activities	<u>3,434,808</u>
Cash flows from investing activities:	
Purchase of land, buildings and equipment	<u>(3,442,921)</u>
Net decrease in cash and cash equivalents	(8,113)
Cash, beginning of period	<u>173,971</u>
Cash, end of period	<u>\$165,858</u>

The accompanying notes are an integral part of this statement.

CAMERON COMMUNITY ACTION AGENCY, INC.

NOTES TO FINANCIAL STATEMENTS

December 31, 2009

(1) Summary of Significant Accounting Policies

A. Nature of Activities

Cameron Community Action Agency, Inc. (the Agency) is a non-profit organization, which was organized on , and which shall continue in existence for a period of 99 years from that date unless dissolved earlier. It receives grants from federal and state governments to conduct various community service programs, and its primary purpose is to better the conditions under which people in Cameron Parish live.

B. Financial Statement Presentation

Cameron Community Action Agency, Inc. has adopted the provisions of Statements of Financial Accounting Standards No. 117, "Financial Statements of Not-for-Profit Organizations." Statement No. 117 requires Cameron Community Action Agency, Inc. to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets. In addition, the agency is required to present a statement of cash flows.

C. Basis of Accounting

The accompanying financial statements are presented on the accrual basis of accounting in accordance with generally accepted accounting principles.

D. Fixed Assets and Depreciation

Fixed assets are recorded at cost. Depreciation of fixed assets is calculated on the straight-line basis over an estimated useful life of five years. The Agency follows the practice of capitalizing all expenditures for equipment and fixtures in accordance with each program's grant guidelines.

E. Budgets

Cameron Community Action Agency, Inc. does not adopt budgets on a fiscal year basis. Each grant program's budget is based on its individual program year end and is approved by the program at the inception of the program. Budgetary amendments must generally be approved by the program as well.

F. Compensated Absences

Vacation and sick leave are recorded as expenditures of the period in which paid. Sick leave is accumulated a 1 ½ days' pay per month but is not payable upon termination or resignation. Annual leave accumulates at the rate of 1 ½ days per month after the first three months. Upon termination or resignation, a maximum of nine days can be paid to the employee. Also, only nine days can be carried over from year to year. Any liability Cameron Community Action Agency, Inc. might have in this regard is considered immaterial; therefore, no liability has been recorded in the accounts.

CAMERON COMMUNITY ACTION AGENCY, INC.

NOTES TO FINANCIAL STATEMENTS (Continued)

December 31, 2009

G. Donated Services and Materials

Contributions of materials, facilities, and services are recognized if they (a) create or enhance nonfinancial assets or (b) require specialized skills, are provided by individuals possessing those skills, and would typically need to be purchased if not provided by donation. These donated services and facilities were recorded at market value.

H. Statement of Cash Flows

The Cameron Community Action Agency, Inc considers all highly liquid investments with maturity of three months or less at the date of acquisition to be cash equivalents.

I. Total Columns

Total columns are presented to facilitate financial analysis. Data in these columns do not present financial position, results of operations and changes in net assets in conformity with generally accepted accounting principles. Neither is such data comparable to a consolidation.

J. Income Tax Status

The Agency qualifies as a tax-exempt organization under Section 501(c)(3) of the Internal Revenue Code and, therefore, no provision for federal income taxes is made in the accompanying financial statements.

K. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

(2) Grant Receivable

There were no grants receivable at December 31, 2009.

(3) Fixed Assets

Fixed assets at December 31, 2009 consisted of the following:

Buildings	121,053
Vehicles	158,123
Furniture and equipment	44,854
Construction in progress	<u>3,672,490</u>
	3,996,520
Less accumulated depreciation	<u>(268,773)</u>
Net fixed assets	<u>3,727,747</u>

Total depreciation expense for the year ended December 31, 2009 was \$19,653.

CAMERON COMMUNITY ACTION AGENCY, INC.

NOTES TO FINANCIAL STATEMENTS (Continued)

December 31, 2009

(4) Operating Leases

The Agency did not operate under any operating leases for the year ended December 31, 2009.

(5) Retirement

All employees of Cameron Community Action Agency, Inc. participate in the Social Security System. The Corporation and its employees contribute a percentage of each employee's salary to the System (7.65% contributed by the Corporation, 7.65% by the employee). Retirement amounts are paid to the Social Security System, which is responsible for administration and disbursing benefits. The Corporation has no further liability for future deficits in the system.

(6) Pending Litigation

There is no pending litigation against the Cameron Community Action Agency, Inc at December 31, 2009.

(7) Compensation Paid to Members of the Board of Directors

Members of the Board of Directors of Cameron Community Action Agency, Inc receive no compensation and are reimbursed only for any expenses incurred relating to the Agency's business, which must have appropriate supporting documentation.

(8) Grant Revenue

The Agency's major source of revenue is grants from federal and state governmental entities. The use of these funds is restricted to the purpose set forth in the individual grant agreements. Such grant agreements are subject to review and audit by governmental agencies. Such audits could result in a request for reimbursement by the grantor for expenditures disallowed under the terms and conditions of the appropriate agency. In the opinion of Cameron Community Action Agency, Inc., such disallowances, if any, will not be significant.

(9) Concentrations

The Agency receives a substantial amount of its support from the U.S. Department of Health and Human Services – Headstart program. A significant reduction in the level of this support or suspension in funding may have an effect on the continuing operations of the Cameron Community Action Agency, Inc.

## SUPPLEMENTAL INFORMATION

## INDIVIDUAL PROGRAMS/FUNDS

### CACFP (Child and Adult Food Program)

To account for the receipt and expenditure of federal grant funds for providing food and food service supplies for the children enrolled in the Head Start program.

### Community Service Block Grant

To account for the receipt and subsequent use of federal grant funds passed through the Louisiana Department of Labor to be used for administrative and other budgeted purposes.

### Head Start Program

To account for the receipt and expenditure of funds received from the U.S. Department of Health and Human Services for Head Start, which provides educational, psychological, nutritional, medical, dental, and social services to needy pre-school children in the area.

### LIHEAP

To account for the receipt and subsequent use of federal grant funds passed through the Louisiana Department of Health and Human Resources to be used for the payment of home energy bills for qualifying residents of the area.

### Local Grants

To account for local funds received for energy grants, medicine assistance, and teen outreach programs.

### Fixed Assets Fund

To account for the fixed assets of the corporation and depreciation provided on those assets.

### Housing

To account for the receipt and subsequent use of grant monies for housing issues for individuals.



CAMERON COMMUNITY ACTION AGENCY, INC.

Combining Statement of Financial Position

December 31, 2009

	<u>Other Local Funds</u>	<u>CACFP</u>
<b>ASSETS</b>		
Current assets:		
Cash	<u>48,472</u>	<u>5,925</u>
Total current assets	<u>48,472</u>	<u>5,925</u>
Fixed assets at cost – less accumulated depreciation of \$268,773	<u>100,111</u>	<u>---</u>
Total assets	<u>148,583</u>	<u>5,925</u>
<b>LIABILITIES AND NET ASSETS</b>		
Liabilities –		
Current liabilities:		
Accounts payable	<u>2,249</u>	<u>---</u>
Total liabilities	<u>2,249</u>	<u>---</u>
Net assets, unrestricted	<u>146,334</u>	<u>5,925</u>
Total liabilities and net assets	<u>\$148,583</u>	<u>\$5,925</u>

<u>Community Services Block Grant</u>	<u>Head Start Programs</u>	<u>Totals</u>
<u>15</u>	<u>111,446</u>	<u>\$165,858</u>
<u>15</u>	<u>111,446</u>	<u>165,858</u>
<u>---</u>	<u>3,627,636</u>	<u>\$3,727,747</u>
<u>15</u>	<u>3,739,082</u>	<u>3,893,605</u>
<u>---</u>	<u>---</u>	<u>2,249</u>
<u>---</u>	<u>---</u>	<u>2,249</u>
<u>15</u>	<u>3,739,082</u>	<u>3,891,356</u>
<u>\$15</u>	<u>3,739,082</u>	<u>3,893,605</u>

CAMERON COMMUNITY ACTION AGENCY, INC.

Schedule of Grant Revenue

Year Ended December 31, 2009

LIHEAP	\$52,866
CACFP	45,937
Community Services Block Grant	88,793
Head Start (2008-2009)	193,192
Head Start Building Grant	3,377,518
Head Start (2009-2010)	399,175
Head Start PI	11,618
ARRA	14,136
Head Start Local	25,000
Local funds and other grants	<u>144,918</u>
 Totals	 <u>\$4,353,153</u>

INTERNAL CONTROL, COMPLIANCE  
AND  
OTHER GRANT INFORMATION

# ELLIOTT & ASSOCIATES, INC.

*A Professional Accounting Corporation*

P. O. Box 1287

Leesville, Louisiana 71496-1287

(337)239-2535

W. Micheal Elliott, CPA

(337) 238-5135

Fax 239-2295

REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS  
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED  
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Directors

Cameron Community Action Agency, Inc.

Grand Lake, Louisiana

I have audited the financial statements of the Cameron Community Action Agency, Inc. as of and for the year ended December 31, 2009, and have issued my report thereon dated September 20, 2010. I conducted my audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

## **Internal Control Over Financial Reporting**

In planning and performing my audit, I considered Cameron Community Action Agency, Inc.'s internal control over financial reporting as a basis for designing my auditing procedures for the purpose of expressing my opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control over financial reporting. Accordingly, I do not express an opinion on the effectiveness of the Agency's internal control over financial reporting.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies or material weaknesses. I identified two deficiencies in internal control over financial reporting that I consider to be material weaknesses, defined as 09-1(IC) and 09-2(IC) in the schedule of current and prior year audit findings.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether Cameron Community Action Agency, Inc.'s financial statements are free of material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit and, accordingly, I do not express such an opinion. The results of my tests disclosed one instance of noncompliance described in the accompanying schedule of current and prior year audit findings and management's corrective action plan as item 09-1(C) that is required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of management and the Louisiana Legislative Auditor and is not intended to be, and should not be, used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

*Elliott & Assoc. "APAC"*  
Leesville, Louisiana

September 20, 2010

# ELLIOTT & ASSOCIATES, INC.

*A Professional Accounting Corporation*

P. O. Box 1287

Leesville, Louisiana 71496-1287

(337)239-2535

W. Micheal Elliott, CPA

(337) 238-5135

Fax 239-2295

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE  
TO EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE  
IN ACCORDANCE WITH OMB CIRCULAR A-133

Board of Directors

Cameron Community Action Agency, Inc.

Grand Lake, Louisiana:

Compliance

I have audited the compliance of the Cameron Community Action Agency, Inc. with the types of compliance requirements described in the *U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement* that are applicable to each of its major federal programs for the year ended December 31, 2009. The Cameron Community Action Agency, Inc.'s major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs. Compliance with the requirements of laws, regulations, contracts and grants applicable to each of its major federal programs is the responsibility of the Cameron Community Action Agency, Inc.'s management. My responsibility is to express an opinion on the Cameron Community Action Agency, Inc.'s compliance based on my audit.

I conducted my audit of compliance in accordance with auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the Cameron Community Action Agency, Inc.'s compliance with those requirements and performing such other

procedures as I considered necessary in the circumstances. I believe that my audit provides a reasonable basis for my opinion. My audit does not provide a legal determination on the Cameron Community Action Agency, Inc.'s compliance with those requirements.

In my opinion, the Cameron Community Action Agency, Inc. complied, in all material respects, with the requirements referred to above that are applicable to each of its major federal programs of the year ended December 31, 2009.

#### Internal Control Over Compliance

The management of the Cameron Community Action Agency, Inc. is responsible for establishing and maintaining effective internal control over compliance with requirements of laws, regulations, contracts and grants applicable to federal programs. In planning and performing my audit, I considered the Cameron Community Action Agency, Inc.'s internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine my auditing procedures for the purpose of expressing my opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of the Cameron Community Action Agency, Inc.'s internal control over compliance.

A deficiency in internal control exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected on a timely basis.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and would not necessarily identify all deficiencies in internal control that might be significant deficiencies or material weaknesses. I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses, as defined above.

This report is intended solely for the information and use of the Board of Directors and management of the Cameron Community Action Agency, Inc., the Legislative Auditor's office of the State of Louisiana, and federal and state awarding agencies. This report is not intended to be, and should not be, used by anyone other than these specified parties.

*Elliott & Assoc., "AAC"*  
Leesville, Louisiana

September 20, 2010



CAMERON COMMUNITY ACTION AGENCY, INC.  
Schedule of Expenditures of Federal Awards  
Year Ended December 31, 2009

<u>Federal Grantor/Pass Through Grantor/Program Title</u>	<u>CFDA Number</u>	<u>Federal Expenditures</u>
U.S. Department of Agriculture:		
Passed through State Dept. of Education – Child and Adult Care Food Program	10.558	<u>45,937</u>
Total U.S. Department of Agriculture		<u>45,937</u>
U.S. Department of Health and Human Services:		
Direct Program –		
Headstart	93.600	3,958,652
Passed through State Dept. of Employment and Training –		
Community Services Block Grant	93.569	88,793
Passed through Louisiana Housing Finance Agency –		
Low-Income Home Energy Assistance	93.568	52,866
ARRA-Quality	06SE2405-01	<u>14,086</u>
Total Department of Health and Human Services		<u>4,114,397</u>
U.S. Department of Homeland Security:		
FEMA	97.036	<u>10,695</u>
Total Department of Homeland Security		<u>10,695</u>
Total		<u>\$4,171,029</u>

CAMERON COMMUNITY ACTION AGENCY, INC.  
Notes to Schedule of Expenditures of Federal Awards  
Year Ended December 31, 2009

(1) Basis of Presentation

The accompanying schedule of expenditures of federal awards includes the federal grant activity of Cameron Community Action Agency, Inc. and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, "Audits of States, Local governments, and Non-Profit Organizations." Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

CAMERON COMMUNITY ACTION AGENCY, INC.  
Schedule of Findings and Questioned Costs  
Year Ended December 31, 2009

**Part I. Summary of Auditor's Results:**

1. The auditor's report expresses an unqualified opinion on the financial statements of Cameron Community Action Agency, Inc.
2. No deficiencies in internal control over major programs were disclosed by the audit of the financial statements.
3. The auditor's report on compliance for the major federal award programs expresses an unqualified opinion on all major programs.
4. No audit findings relative to the major federal award programs are reported in this schedule.
5. The major programs were:  
U.S. Department of Health and Human Services: Head Start and Early Childhood, CFDA 93.600
6. The dollar threshold used to distinguish between Type A and Type B programs, as described in Section 520(b) of Circular A-133 was \$300,000.

**Part II. Findings which are required to be reported in accordance with generally accepted governmental auditing standards:**

**A. Compliance Findings –**

There was one compliance finding to be reported in accordance with generally accepted *Governmental Auditing Standards*. See compliance finding 09-01(C).

**B. Internal Control Findings –**

See internal control findings 09-01(IC) and 09-02(IC) in the Summary Schedule of Current and Prior Year Audit Findings and Corrective Action Plan.

**CAMERON COMMUNITY ACTION AGENCY, INC.**  
**Summary Schedule of Current and Prior Year Audit Findings**  
**and Management's Corrective Action Plan**  
**Year ended December 31, 2009**

<u>Ref.No.</u>	<u>Fiscal Year Finding Initially Occurred</u>	<u>Description of finding</u>	<u>Corrective Action Taken</u>	<u>Corrective Action Planned</u>	<u>Name of Contact Person</u>	<u>Anticipated Completion Date</u>
----------------	---	-------------------------------	--------------------------------	----------------------------------	-------------------------------	------------------------------------

**CURRENT YEAR (12/31/09)—**

**Internal Control:**

09-1(IC) Unknown	Due to the small Number of employees, the Agency did not have adequate segregation of functions within the accounting system.	N/A	No response is considered necessary.	Lana Miller, Office Admin.	N/A
------------------	---	-----	--------------------------------------	----------------------------	-----

09-2(IC) 2009	The Agency does not have a staff person who has the qualifications and training to apply generally accepted accounting principles (GAAP) in recording the entity's financial transactions or preparing its financial statements, including the related notes.	No	The Agency has evaluated the cost vs. benefit of establishing internal controls over the preparation of financial statements in accordance with GAAP, and determined that it is in the best interests of the Agency to outsource this task to its independent auditors, and to carefully review the draft financial statements and notes prior to approving them and accepting responsibility for their contents and presentation.	Lana Miller, Office Admin.	N/A
---------------	---	----	--	----------------------------	-----

(continued)

Continued)

CAMERON COMMUNITY ACTION AGENCY, INC.  
Summary Schedule of Current and Prior Year Audit Findings  
and Management's Corrective Action Plan  
Year ended December 31, 2009

Compliance:

2009.1 Finding: *This audit is not being issued within the six months of the close of its December 31, 2009 fiscal year-end. This is a violation of LSA R.S. #24:513 (A) (5).*

Management response:

*The Agency's financial statement issuance was delayed due to the auditor's implementation of pre-issuance review process and quality control enhancement.*

PRIOR YEAR (12/31/08)—

There were no findings during the fiscal year ending December 31, 2008.